

# CHANDIGARH INSTITUTE OF TECHNOLOGY & CONSULTANCY

ISO 9001:2015 Certified (By Govt. of India)

**Form 1**  
Certificate of Incorporation

Corporate Identity Number: U72900CH2009PTC031886

Company Name: CHANDIGARH ETC SERVICES PRIVATE LIMITED

Registered Office: 36, First Floor, Sector-41 D, Chandigarh-160036, India.

Over under my hand at Chandigarh this Twenty Third day of November Two Thousand Nine.

**CERTIFICATE OF REGISTRATION**

**TUV**

This is to certify that the Quality Management System of **CHANDIGARH ETC SERVICES PRIVATE LIMITED** SCO - 36, FIRST FLOOR, SECTOR-41 D, CHANDIGARH 160036, INDIA, has been assessed and registered by TUV UK Ltd. As conforming to the requirements of **ISO 9001:2015**

For the following Scope:  
"Providing Computer Education on Software & Hardware Courses, Website & Software Development, Smart Classes Content & Hardware, Online Analysis & Professional Classes & Career Consultancy"

Certificate Number: 160729916102  
Issue Date: 27 Aug 2019  
Certificate Expiry Date: 26 Aug 2021

737 Compliance & Inc. **ISO 9001** **AB-CAB**

**Microsoft** **AEP** **Authorized Education Partner**

Microsoft Authorized Education Partner  
Academy Name: Learning  
From: 12 October 2018  
Until: 11 October 2019  
Application Number: V98566  
User Name: Sanjay Kumar

Thank you for your commitment to Microsoft. Having a partner like you, who has great skills to help to spread and help realize your vision, by sharing your resources, you are recognized by us as an authorized partner to your customer and start out from the beginning.

Sanjay Kumar  
MS RESIDUAL, Worldwide Public Sector Education

**National Securities Depository Limited**

e-TDS Intermediary

Sub-Advertiser: CHANDIGARH ETC SERVICES PRIVATE LIMITED  
Advertiser: CHANDIGARH ETC SERVICES PRIVATE LIMITED

Sub-Advertiser of the Debit/Debit Account Number (TAN) as per the Income Tax Act, 1961

Multiple users may register as e-TDS Intermediary (as per Form ITR-2009 for deduction of Tax Deducted at Source/Tax on Income) by submitting the following TDS Intermediary Registration Form.

Multiple users may also be used as Tax Deduction at Source Account Number under Section 206C.

Multiple users may also be used as e-TDS Intermediary (as per Form ITR-2009 for deduction of Tax Deducted at Source/Tax on Income) by submitting the following TDS Intermediary Registration Form.

This responsibility of the Tax Deduction at Source Account Number should be transferred.

Income Tax Department

**CENTRAL BOARD OF EXCISE AND CUSTOMS**

FORM 212

Over the Chandigarh ETC Services Private Limited Shop No. B-4, First Floor, Taurus Complex having undertaken to comply with the conditions prescribed in Chapter V of the Finance Act, 1984 read with the Service Tax Rules, 1984 and any orders issued thereunder is hereby certified to have been registered with the Central Excise Department. The Service Tax Code and other details are mentioned hereunder.

Name: CHANDIGARH ETC SERVICES PRIVATE LIMITED  
Address: Shop No. B-4, First Floor, Taurus Complex  
City: Chandigarh  
State: Chandigarh  
Registration of e-TDS Intermediary: CHANDIGARH ETC SERVICES PRIVATE LIMITED  
TAN: 160729916102

**DETAILS OF BUSINESS PREMISES**

Name of Premises/Shop	Chandigarh ETC Shop No. B-4	Plot No. B-4	Phase
Area	Shop No. B-4	Plot No. B-4	Phase
Block	Block	Block	Block
Street	Street	Street	Street
Post Office	Post Office	Post Office	Post Office
Pin Code	Pin Code	Pin Code	Pin Code
Telephone No.	Telephone No.	Telephone No.	Telephone No.
Facilities	Facilities	Facilities	Facilities
Other	Other	Other	Other

**DETAILS OF EMPLOYEES**

Name of Employee	Designation	Address	Other
Name of Employee	Designation	Address	Other
Name of Employee	Designation	Address	Other
Name of Employee	Designation	Address	Other

**THE COMPANIES ACT, 1956**  
**COMPANY LIMITED BY SHARES**

**MEMORANDUM OF ASSOCIATION**

Of

**CHANDIGARH ETC SERVICES PRIVATE LIMITED**

I. The name of the Company is CHANDIGARH ETC SERVICES PRIVATE LIMITED  
II. The Registered Office of the Company will be situated in the state of Chandigarh.  
III. The objects for which the Company is established are:

(A) **THE MAIN OBJECTS TO BE PURSUED BY THE COMPANY ON ITS INCORPORATION:**

- To carry on the business of providing computer education, computer literacy courses including computer basic courses, web developing/designing, educational and job related computer guidance and other related activities in India and abroad.
- To set up branches/franchises all over India.

**Udyog Aadhaar**

**Udyog Aadhaar Memorandum**

42647195189  
SAUJET KUMAR  
OBC  
CHANDIGARH ETC SERVICES PVT. LTD.  
PRIVATE LIMITED COMPANY  
SCO - 36, FF, SECTOR-41 D  
CHANDIGARH  
State: CHANDIGARH  
PIN: 160036  
Mobile No: 961492610  
Email: ctservice@gmail.com

SN	NIC 2 Digit	NIC 4 Digit	NIC 5 Digit Code	Activity Type
1	Computer programming, consultancy and related activities	Other information technology and computer service activities	Other information technology and computer service activities	Service
12	Persons employed	4	100Rs. In Lakhs	
13	Investment (Plant & Machinery / Equipment)			
14	District Industry Centre			

Declaration:  
I hereby declare that information given above is true to the best of my knowledge. Any information, that may be required to be verified, shall be provided immediately before the concerned authority.

MySME Mobile App (Beta Version) is available now for download: <https://sbi.sme.com/updates/updates/160729916102/mysme>

**ICDL International Computer Driving Licence**

**आयकर विभाग** **भारत सरकार**  
**INCOME TAX DEPARTMENT** **GOVT. OF INDIA**

**CHANDIGARH ETC SERVICES PRIVATE LIMITED**

23/11/2009  
Permanent Account Number  
**AADCC7952R**

## # Unique Features #

- CITC – Govt. of India Regd. Institute
- (A Venture of ETC Services Pvt. Ltd. Corporate ID No. U72900CH2009PTC031886 )
- An ISO 9001: 2015 Certified Brand
- Microsoft Authorized Education Partner (V98566)
- MSME – Govt. of India (Regd. No. CH01D0000795)
- Registered with ICDL
- Registered with NDLM
- Online Franchise Registration
- Online Computer Courses
- Online Registration of Students by Franchise
- Online Students Data / Certificate Verification
- Placement Service Support

## **GOLDEN OPPORTUNITY TO BECOME A REGIONAL CENTER OF CITC**

Any Franchise of CITC can become **CITC Regional center (RC)** for their state, Only one thing they have to do, Register & maintain 10+ Active Franchise units throughout that particular state. All the franchise should be under different ownership. If a person opens CITC centers in other areas on the same ownership, his/her all centers will be counted as 1 unit.

### **Benefits :**

- You will Get Royalty on each students registration.
- All the centers approaching for CITC franchise, will be kept directly under RC.
- Share in Franchise Fee.
- Incentives as per performance.
- Rs. 1000/- per franchise to RC. 30% of Franchise fees on Activation of Master Franchise
- Only 1 regional will be Authorized in 1 State/UT.

RC has the rights to register & support normal Franchise as well as Master Franchise within that particular State. If any recommendation from any other state, only 30% of Authorization fees will be provided. There is no provision of royalty in fees of students from other State. In case of any Master Franchise is registered by any RC, then royalty benefits from students fees of the centers recommended by Master Franchise will be shared from RC Royalty as per guidelines from CITC. If the Franchise or Master Franchise is registered/suggested by Head Office, then full authorization fees will be paid to Head Office, however 50% of royalty share from students fees will be applicable to RC of Franchise Students & 20% of remaining share in case of Master Franchise. The same will be followed by Master Franchise.

In some cases where any discount in Students Fees to be paid to CITC is settled, the Royalty to Master Franchise or RC will depreciated accordingly.

Note : The RC has to register a minimum of 10 Franchise within 3 Months of its activation. If any RC is unable to register 10 franchise initially or maintain 10+ active franchise throughout the year, their Authorization will be switched to Master Franchise without any refund & new RC Authorization can be given in that state. However their Master franchise benefits will be applicable.

If any newspaper or other media Ad is published, the RC has to share the expenses that may be contributed through existing franchise. RC will be consulted before any publication.

Register Online on [Franchise Registration](#) Option; fill up the Required Information and Submit. Your Account will be activated after Payment Confirmation. After Activation, You can login & upload all the supporting Documents.

### **Enclosures:**

1. 1 Passport Size snaps ( Director / Head/owner of the Centre )
2. Identity Proof
3. Residence Proof
4. Photos of Computer Center
5. Address of Computer Center

**Note:** Payment mode can be through website payment gateway OR Online Transfer / Cash Deposit in company Account number.



<b>A/C Name</b>	Chandigarh ETC Services (P) Ltd.
<b>A/C No.</b>	30999974224
<b>IFSC Code</b>	SBIN0009301
<b>Branch</b>	Sector 41 D, Chandigarh

Head Office: **SCO: 36, Second Floor, Sector 41-D, Chandigarh 160036 Land Mark - (Near Punjab & Sind Bank)**

After inspection, you will get an authorization letter of Franchise from us to provide value added services to your customers as follows. Confirmation mail and Courier will be sent to you to start Company services.

### Required Formalities

1. Available/Proposed Floor Area : 250 sq Ft. or more
2. Computers Required : Minimum 3-4
3. Faculty : At least 2 Trained Teacher

To Head Office as expenses of their Certification & other Documentation, Record Maintenance etc.

**Note:** All the above payments are **One Time** Non Refundable & a fixed amount as Registration Fees and Examination Fees will be payable at the time of Registration of the Student for All :

### Franchise Payment Slabs

Slabs	Payment	Options	Remarks
Franchise	Rs. <del>10,000/-</del> NIL*	All the Options will be <b>Online</b> i.e. * Franchise Registration * Study Material * Payments * Students Registration * Examination * Assignments * Certificate Verification	Only for Computer Education
Master Franchise	Rs. <del>20,000/-</del> Rs. 10,000/-	Franchisee will get the Powers to Activate Other Franchise	Only for Computer Education
<b>Regional Center</b>	Rs. <del>50,000/-</del> Rs. 35,000/-	Franchisee will get the Powers to Activate Other Franchise throughout the State. Eligibility : At least 10 Active Franchise/centers of different owners. Get royalty income from other centers students. All the centers approaching for CITC franchise in that particular State, will be kept directly under RC.	Only for Computer Education

Note : \* Rs. 1500/- for Documentation Charges Applicable.

### **Computer Courses:**

<b>Course Type</b>	<b>Price</b>	<b>M Fr. Royalty per Student</b>	<b>RC Royalty per Student</b>
90 days / Short Term Courses	500/-	50/-	80/-
180 days Courses	1000/-	100/-	150/-
1 Year Courses	1500/-	200/-	250/-
2 Year Course	3000/-	300/-	400/-
Advanced Excel	1000/-	100/-	150/-

### **For Industrial Training:**

<b>Course Type</b>	<b>Price</b>	<b>M Fr. Royalty per Student</b>	<b>RC Royalty per Student</b>
6 Weeks Course	1000/-	100/-	150/-
6 Months Course	3000/-	300/-	400/-
Digital Marketing	3000/-	300/-	400/
Project Work	3000/-	300/-	400/

### **For International Courses (ICDL):**

<b>Course Type</b>	<b>Price</b>	<b>M Fr. Royalty per Student</b>	<b>RC Royalty per Student</b>
Basic Excel	3000/-	300/-	400/-
Advanced Excel	5000/-	400/-	500/-
Digital Marketing	6000/-	500/-	600/-

Student Kit includes:

- Prospectus
- Course DVD
- ID Card
- Notebook
- Pen
- Leaflet
- Books (with cost as per course)

You have to buy At least any Two Student Kits.

## Regarding Study Material

Study Material DVD already provided in the kit. Study Material According to the Courses will also be Offered Online. Although books will be provided on nominal cost.

## Verification

All the data regarding your students Profile, their Certificates/ Diplomas can be checked & verified any time online at our Site: [www.citcchandigarh.com](http://www.citcchandigarh.com)

**Note:** Our Helping Hands will always with you in Promoting your Center online/ newspaper/ Classifieds or by other mean whichever is applicable.

## Who Can Apply

- Consultancy Service Providers
- Computer Centers having Internet Facility
- Cyber Cafe
- Persons having exposure to do great.

For Any Query, Email us at [info@citcchandigarh.com](mailto:info@citcchandigarh.com) or [citcservice@gmail.com](mailto:citcservice@gmail.com)

OR

Contact us at: +91- 9914592610, 9216392610, 0172-5062610

**CITC: SCO: 36, Second Floor, Sector 41-D, Chandigarh 160036, Land Mark - (Near Punjab & Sind Bank)**

Signing with us means that you have Read and understood all the [Terms & Conditions](#) for being our Franchise.

With Regards:

Managing Director

CITC